



An MSCI Brand

## **"Research Internship – Corporate Governance" – Brussels Office**

### **ABOUT MSCI Inc. ([www.msci.com](http://www.msci.com))**

MSCI is a leading provider of investment decision support tools, we offer a range of products and services - including indices, portfolio risk and performance analytics, and governance tools - from a number of internationally recognized brands such as Barra, RiskMetrics, CFRA, FEA and ISS.

For further information on MSCI, please visit our web site at [www.msci.com](http://www.msci.com)

ISS Governance Services is a leader in proxy voting and corporate governance matters. We deliver corporate governance solutions that enhance the interaction between shareholders and companies, in order to help shareholders manage risk and drive value.

**Out of its ISS offices in Brussels, the Research Team covers all Continental European countries. Therefore, we are currently looking for a number of temps to support our different markets.**

### **POSITION OVERVIEW:**

We offer a profound training in and exposure to the latest corporate governance developments in Europe. You will gain understanding of technical terminology in the corporate governance and investment management field.

Your main responsibility will be to assist the analysts in scrutinizing companies' documents (agenda of the AGM, articles of association, annual report) with regard to their corporate governance performance.

### **RESPONSIBILITIES:**

- code each resolution on a company's annual general meeting agenda into a standardized format
- formulate vote recommendations for each resolution
- gather data based on information in the company's public documents
- engage with companies in order to procure additional information
- prepare reports in English detailing the analyses and explaining why a certain vote recommendation was given

### **DESIRED EXPERIENCE AND QUALIFICATIONS:**

- an interest in corporate governance, capital markets, research and data collection
- a relevant bachelor degree (law, economics, finance, or business)
- a good eye for detail
- fluent **English** writing skills and a fluent command of **German**
- the ability to assimilate large quantities of information, work independently and take initiative while also being a team player
- an organized and structured mind to deal with large quantities of work and strict deadlines.

This internship is remunerated (€ 1000 monthly + lunch vouchers + bonus if appropriate), and will run for three to five months starting in January-February/March-June 2012. Applicants should email a **cover letter along with a CV in English** by Nov. 15, 2011, to [Stefan.georgiev@issgovernance.com](mailto:Stefan.georgiev@issgovernance.com) and [Judith.braun@issgovernance.com](mailto:Judith.braun@issgovernance.com)



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**Due to the great number of applications we receive for each of our open vacancies, we are unable to respond on an individual basis.**

*MSCI Inc. is an equal opportunity employer committed to diversifying its workforce. It is the policy of the Firm to ensure equal employment opportunity without discrimination or harassment on the basis of race, color, religion, creed, age, sex, gender, gender identity, sexual orientation, national origin, citizenship, disability, marital and civil partnership/union status, pregnancy (including unlawful discrimination on the basis of a legally protected pregnancy/maternity leave), veteran status, or any other characteristic protected by law.*