# International Asset Management Company seeking

#### Summer Intern

# Strong analytic skills and a desire to work in performance oriented and entrepreneurial environment

Bellecapital is a private Swiss asset management company providing investment management solutions to wealthy individuals, families, endowments and institutional clients. The firm manages more than USD 3bn in different liquid investment strategies with 35 employees working in Zurich and London.

As every year, we are now offering one summer internship position for 2019. Learn from our experts while being an integral part of our team. Embark on your own growth journey and experience Europe's main asset management hubs with time spent in Zurich and, if need be, London.

# Summer Internship Role

In this challenging and diverse role, you will take part in the day-to-day activities of the portfolio management value chain including fundamental research, portfolio construction, trading, monitoring and risk management. You will also support our relationship managers in servicing and advising our clients and in their business development efforts. Additionally, you will handle ad hoc projects that arise often and unexpectedly in a fast growing firm like Bellecapital.

As a successful candidate you bring the following qualifications to the table:

- Current Master/MBA student in your penultimate year or current Bachelor student
- Interest in economics and capital markets
- Excellent skills in Excel and Powerpoint
- Diligent, detail-oriented and analytic
- Excellent written and verbal communication skills in English; German is a plus
- Genuine and natural team player with strong work ethics
- Quick learner coming up with ideas and taking initiative



#### What we offer:

- Dynamic and rapidly growing firm with diverse development opportunities
- Flat hierarchy where fresh ideas and critical thinking are welcome and encouraged
- Opportunity to take on responsibility from your first day in the internship
- Unique international experience, exposure and work environment
- Full attention as you will be the only intern of the firm allowing you to learn fast and get the most out of your internship

## Show us what you are made of!

Write a short (max. 400 words) letter explaining why you think you are a suitable candidate and valuable addition to our team. Please include one key achievement in your life that differentiates you. Send your letter and CV to <a href="mailto:recruiting@bellecapital.ch">recruiting@bellecapital.ch</a>

Please be advised that we will only consider and reply to complete application matching our qualification requirements. Candidates must be eligible to work in Switzerland and UK. Application deadline is 5<sup>th</sup> December 2018.

For more information on our company, please click on http://www.bellecapital.com/

### Processing of personal data

The legal regulations are in the Data Protection Art. 328b code of obligations (OR).

Art. 328b OR Legal definition: "The employer may handle data concerning the employee only to the extent that such data concern the employee's suitability for his job or are necessary for the performance of the employment contract. In all other respects, the provisions of the Federal Act of 19 June 1992 on Data Protection apply."

#### Application documents and job interview

The employer is only allowed to require details, which are necessary to clarify the suitability of the employment relationship.

Generally questions like: education, work history, and further career perspectives are allowed. However, question about: income, indebtedness, serious illness or pregnancy are only permitted, if this has special reason for the employment.

#### Non-employment

At the end of a recruitment procedures, all the information about the eliminated candidate have to be returned and copies must be destroyed. The employer may retain the documents which belong to her/ him, like: letter of application, graphological opinion and information from references. These documents as well as medical and health details have to be destroyed. Documents may be retained for a pre-defined period only with the specific consent of the applicant and only if these documents are assumed to be used again in the near future.